

**Gender Studies and Feminist Research 707
Community Engagement Project Proposal
2015-16**

Students' names and contact info:

Name of Organization/Committee/Project:

Mentor(s) name(s) and contact info:

Academic Supervisor name and contact info:

Please provide a one-paragraph summary/overview of the project that explains what the project will involve and why it is important to the organization/group/committee:

List 1 to 3 (3 being the maximum) goals that you plan to work towards completing for December 11 (end of Term I):

For each goal above, outline the concrete steps (objectives) that you imagine will be necessary for its successful completion, and explain who will be responsible for (or take the lead on) the completion of each step:

List 1 to 3 (3 being the maximum) goals that you plan to work towards completing between Jan. 13 and Mar. 18 (project conclusion date), keeping in mind that adjustments can be made later on:

For each goal above, outline the concrete steps (objectives) that you imagine will be necessary for its successful completion, and explain who will be responsible for (or take the lead on) the completion of each step:

Please describe briefly your **working schedule for bi-weekly meetings** of the learning team with your mentor (dates, times, locations) up to at least December 11:

Please describe your **schedule for project activities that will be physically undertaken at the community organization/committee site** (eg. board or committee meetings, activities you will participate in, orientation sessions, work completed on site):

Expectations:

Mentor(s):

- will orient students to the organization/committee/project
- will explain organizational structure and mission
- will provide feedback, ask questions, and give suggestions
- will identify and communicate any concerns as soon as possible

Students:

- will attend organization site and/or learning team meetings at agreed upon days and hours
- will notify fellow learning team members, including mentor(s), of any absences
- will follow agency or organization policies
- will come prepared for meetings
- will identify and communicate any concerns as soon as possible
- will provide feedback to learning team members including community mentor(s)

Communication:

Possible challenges we anticipate in meeting the project objectives, and our **working plan for approaching these** and other issues that may arise:

We will discuss changes to this plan as they arise. We will formally review the plan at the half-way point in the project(s).

Student signature: _____

Date: _____

Student signature: _____

Date: _____

Mentor signature: _____

Date: _____

Mentor signature: _____

Date: _____

Instructor signature:

Date: _____